Diploma of Commerce – Enrolment Application

Please note that the lodgement of this enrolment application form does not guarantee a letter of offer, priority or acceptance into the course.

☐ Diploma of Commerce


Enrolment application

Between
☐ Mr ☐ Ms

Family Name: ___________________________________ Middle Name: ___________________ First Name: ___________________

Address: _______________________________________

City: ___________________ Post code: ___________________ Country: ___________________

Email: ___________________ Mobile (+Country Code): + ___________________

Date of birth (dd/mm/yy): ___________________ Nationality: ___________________

Education

Secondary Studies (e.g. Year 12) (last two academic institutions only). Dates attended, highest level received.

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<th>Year completed</th>
<th>Highest level</th>
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Post Secondary qualification (e.g. Diploma/Degree/Post Graduate)

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<th>Year completed</th>
<th>Qualification</th>
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Professional Designations (e.g. CA/CPA/BAS Agent)

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<th>Qualification</th>
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Declaration and application checklist (Ensure the following are attached at the time of submission)

I hereby attach the following documents:

☐ Academic transcripts (certified copies to be provided)
☐ Course completion letter or copy of relevant certificate (certified copies to be provided)
☐ Proof of Work Experience (CV if applicable)
☐ Direct Mature Age applicant supplementary information (please attach your 400 word essay - Why you want a career in Investment Banking?)

Email Application and supporting documents to enrol@ibibs.edu.au

Fees

The fee payable for this course or unit of study or unit of study is set out in the IBIBS Fee Schedule (visit www.ibibs.edu.au/feeschedule).

☐ (please tick box) I declare that I have applied for an IBIBS Scholarship.

Declaration Agreement

1. I declare that the information submitted with this enrolment application is complete and true. I acknowledge that failure to disclose my academic records may result the Institute revoking any offer.

2. I authorise the Institute to verify my academic transcripts and professional qualifications, and work experience.

3. I understand that at the time of formal enrolment I will be required to supply originals of all documents provided at the time of this application.

4. I confirm that I have received and read the IBIBS Pre-enrolment Student Information Pack that includes course information, student support services, fees and charges and all relevant ibibs policies and procedures (www.ibibs.edu.au/pre-enrolmentpack)

5. Australian Law states that applicants under 18 years of age must have signed consent from a Guardian or Parent. Please ensure all applications for students under the age of 18 are countersigned by Guardian or Parent.

Applicant’s signature: _______________________________ Date: __________________________

Applicant’s full name (please print): ______________________________________________________

Signature of (Guardian): _______________________________ Date: __________________________

if applicant is under 18 years of age

(Guardian’s full name) (please print): ______________________________________________________